Los Alamos
NATIONAL LABORATORY

memorandum

Business Information Systems (CIC-13)

To/MS: Master Management and Administrative Support
From/MS: Badging System Implementation Team
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SUBJECT: REQUEST FOR COMMENT – IMPLEMENTATION OF NEW BADGING SYSTEM

The Badge Office (http://badge.lanl.gov) recently awarded a contract to Loronix Information Systems (http://www.loronix.com) for a new generation badging system. This award was the result of a competitive procurement based on a technical Statement of Work (http://cic13.lanl.gov/currentproject/Badging%20System/bssow.pdf), in which numerous capabilities were specified that the Badge Office does not have with its present badging system. The development of the technical specifications was based on the evolution of the industry and dissatisfaction with the limitations of the badging system we are using.

It is the hope of the Badge Office that when the new system is installed, it will address many of the most frequent and legitimate complaints we receive. The two most important of these are:
* Frequent need to replace the badge as a result of delamination and other types of physical degradation
* Speed of processing and fabricating a badge while a customer is waiting

The system we have selected uses open architecture and non-proprietary hardware and software, unlike our present system. The system we are acquiring will give us much greater flexibility, make enhancements considerably easier, and give us the ability to integrate badging with related security and personnel developments. The net result should be greater linkages between systems and automation to enhance good business practices and Laboratory security requirements.

Before taking delivery of the new badging system, S Division made a decision to use this acquisition as an opportunity to "re-engineer" the entire badging process and related security needs (e.g., clearance processing, FOCI, PSAP) by integrating it into the Laboratory's Enterprise Information Architecture. The goal is greatly improved data management of critical "corporate" information.

With a vendor of the new system selected, a Badging System Implementation Project Team was formed in August 1998. It has representation from S, CIC, HR, and BUS and several other Divisions. S-6 (Information & Personnel Security) and CIC-13 (Business Information Systems) are the lead Groups. The goal of the Project Team is to examine the entire process, identify workflows, data ownership, and "business rules,'" prior to implementing the new badging system.

The Project Team is making good progress. Nevertheless, we would like to incorporate input from the entire Laboratory community, to ensure that all key issues have been identified. We invite any interested person to consult the Implementation Project's Web site (http://cic13.lanl.gov/currentproject/p_badging.htm) for more information, and to send comments to the Project's e-mail, lanlbadging@lanl.gov.

While all comments are welcome, we remind the Laboratory community that the new commercial badging system will address the physical quality of badges and the speed of issuance. We are seeking proposals relating to how we can best link the badging process to other administrative, business, and security processes at the Laboratory (e.g., badge requests, clearance processing, hiring and termination procedures, access control, subcontractors, affiliate programs).

MLS:vcv

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